



Kalāheo High School-Athletic Department

730 Iliaina St. Kailua, HI 96734

Athletic Director: Jacob Baum

Main Office: 808-305-0200 Athletic Director: 808-305-0252 Email: jacob.baum@k12.hi.us

Job Title: Head Coach- Boys/Girls Varsity Tennis

Duties and Responsibilities

- Organize and supervise the Tennis program
- Communicating with student athletes, parents/guardians, school administration
- Preventative procedures
- Finances, inventory of equipment, care of facilities
- Public relations
- Adherence to DOE/OIA policies

Qualifications

- College degree preferred
- Teaching experience preferred
- NFHS fundamentals of coaching certification
- Knowledge of the rules and regulations of High School Tennis
- Good communication skills, computer literacy, Google applications (mail, drive, sheets, meets, etc.)
- Knowledge of DOE/OIA policies
- At least two years of coaching experience at the high school level or above (preferred)

How to apply

- Email resume and references to:
 - jacob.baum@k12.hi.us or
 - Drop off resume and references to Kalāheo High School main office % Athletic Director

Deadline

- All documents must be received by January 12, 2024